

Communities Directorate

Environment and Leisure Outturn 2022/23

Service	Updated Budget 2022/23 £	Outturn 2022/23 £	Outturn Variance £	Variance Explanation
Commercial Services				
Employee Costs	285,530	306,004	20,474	£35,953 Pension Fund adjustments (current service costs). (£15,479) Employee costs due to vacant post and restructure.
Transport Related Expenditure	9,778	13,607	3,829	Higher mileage and fuel costs.
Supplies & Services	48,035	5,452	(42,583)	Professional fees not spent but are partially offset by lower income generation.
Internal Support Services	173,440	196,344	22,904	
Income	(24,500)	(3,546)	20,954	Reduction in fee income (partially offset by lower costs).
	492,283	517,861	25,578	
Internal Drainage Board Levies				
Premises	432,200	438,826	6,626	Higher inflation than budgeted.
Internal Support Services	250	292	42	
	432,450	439,118	6,668	
Travellers				
Premises	8,200	6,397	(1,803)	No Major Variances.
Supplies & Services	41,400	52,940	11,540	£5,832 Higher Operating Lease rental costs. £5,525 Rental of portable toilets.
Internal Support Services	6,940	8,888	1,948	
Capital Financing Costs	23,174	23,172	(2)	No Major Variances.
Income	(2,000)	(520)	1,480	No Major Variances.
	77,714	90,876	13,162	
Public Protection				
Employee Costs	168,745	202,395	33,650	£25,793 Pension Fund adjustments (current service costs). £4,782 Employee costs. £3,492 Training costs.
Transport Related Expenditure	4,389	3,270	(1,119)	No Major Variances.
Supplies & Services	28,825	33,487	4,662	£7,613 Licensing plates; £5,305 Professional Fees & Subscriptions; (£2,991) Fewer DBS checks; (£3,000) Advertising. Balance made up of other minor variances.
Internal Support Services	127,140	142,164	15,024	
Income	(202,100)	(259,038)	(56,938)	See Note A below:
	126,999	122,278	(4,721)	
Note A: (£4,707) Grant income - Pavement Licence; (£3,743) Higher general licensing income; (£49,074) Higher Taxi Licensing income - request to roll forward to an Earmarked Reserve.				
Street Signage				
Supplies & Services	12,000	4,995	(7,005)	Fewer street signs ordered and installed.
Internal Support Services	21,040	24,738	3,698	
	33,040	29,733	(3,307)	
Environmental Protection				
Employee Costs	561,515	701,130	139,615	£93,675 Pension Fund adjustments (current service costs). £45,940 Employee costs - back pay/inflation costs.
Premises	0	248	248	No Major Variances.
Transport Related Expenditure	22,493	28,524	6,031	Higher fuel costs.
Supplies & Services	98,120	83,680	(14,440)	See Note A below:
Internal Support Services	227,770	251,736	23,966	
Capital Financing Costs	52,962	52,968	6	No Major Variances.
Income	(45,000)	(83,630)	(38,630)	See Note B below:
	917,860	1,034,657	116,797	
Note A: (£3,500) Lower equipment R&M; (£23,507) Lower Professional Fees mostly in respect of Private Water Sampling (PWS); £10,215 Enforcement Board Works (to be funded from Reserve); £2,291 Subscriptions.				
Note B: £9,772 Lower income generated from PWS and risk assessments; (£18,516) Higher level of rechargeable income received in respect of Assisted burials and rechargeable works (£13,000) Ukraine Funding for accommodation checks - request to be rolled forward and used for staffing costs in 2023/24; (£16,000) Recovery of Fixed Penalty Notices - to be utilised as part of the Environmental Health budget savings bid in 2023/24 towards staffing costs.				
Environmental Contracts				
Employee Costs	297,261	357,626	60,365	£48,869 Pension Fund adjustments (current service costs). £12,607 Employee costs - back pay/inflation costs.
Transport Related Expenditure	12,463	13,324	861	No Major Variances.
Supplies & Services	1,275	4,480	3,205	No Major Variances.
Internal Support Services	(315,520)	(380,119)	(64,599)	
Capital Financing Costs	4,521	4,524	3	No Major Variances.
Income	0	165	165	No Major Variances.
	0	0	0	

Service	Updated Budget 2022/23 £	Outturn 2022/23 £	Outturn Variance £	Variance Explanation
Corporate Health and Safety				
Employee Costs	0	13,389	13,389	New post - funded by departmental restructure.
Transport Related Expenditure	0	72	72	No Major Variances.
Supplies & Services	0	378	378	No Major Variances.
Internal Support Services	0	(13,840)	(13,840)	
Income	0	0	0	No Major Variances.
	0	0	0	
Markets				
Employee Costs	16,486	17,473	987	No Major Variances.
Premises	35,914	27,050	(8,864)	Lower rental costs.
Supplies & Services	3,850	1,204	(2,646)	Bad Debts provision.
Internal Support Services	22,680	26,904	4,224	
Income	(40,000)	(35,631)	4,369	Lower income from traders.
	38,930	36,999	(1,931)	
Parks & Open Spaces				
Premises	238,773	258,105	19,332	See Note A below:
Supplies & Services	72,500	74,836	2,336	Surveyor fees and signage.
Internal Support Services	127,370	141,848	14,478	
Capital Financing Costs	16,206	16,200	(6)	No Major Variances.
Income	(8,500)	(14,497)	(5,997)	Higher interest on grassed area deposits.
	446,349	476,492	30,143	
Note A: £26,172 Higher R&M costs - the majority of this relates to works at Cromer & Sheringham Yacht Ponds; (£9,921) Serco - Lower Grounds Maintenance costs. (£3,145) Lower rental costs; £6,605 Higher utility costs.				
Foreshore				
Employee Costs	19,787	22,671	2,884	£3,746 Pension Fund adjustments (current service costs). Offset by other minor variances in relation to Employee Costs.
Premises	104,876	100,588	(4,288)	(£30,026) Lower R&M costs; £25,738 Amenity lighting electricity costs.
Transport Related Expenditure	700	877	177	No Major Variances.
Supplies & Services	5,300	390	(4,910)	Equipment not purchased.
Internal Support Services	111,360	117,814	6,454	
Capital Financing Costs	27,880	27,876	(4)	No Major Variances.
Income	0	(1,063)	(1,063)	No Major Variances.
	269,903	269,153	(750)	
Leisure Complexes				
Employee Costs	0	(8,577)	(8,577)	Reimbursement of an insurance claim.
Premises	105,393	128,610	23,217	See Note A below:
Supplies & Services	36,553	195,943	159,390	See Note B below:
Support Services	90,150	103,394	13,244	
Capital Financing Costs	492,459	492,468	9	No Major Variances.
Income	0	(728)	(728)	No Major Variances.
	724,555	911,111	186,556	
Note A: £9,208 Higher R&M costs at Cromer Sports centre; £2,351 Higher Grounds Maintenance costs (Serco); (£19,793) Lower hall hire costs; £28,443 Higher Insurance premiums; £2,988 Higher utility/running costs.				
Note B: £151,687 Management Fees - change in contract in-year; £4,080 Equipment purchases; £2,950 Other professional fees - surveys at The Splash/Reef.				
Other Sports				
Employee Costs	42,349	33,694	(8,655)	(£11,940) Sports Development post now deleted from establishment in departmental restructure; £3,285 Marshalling at the Mammoth Marathon.
Premises	5,200	5,944	744	No Major Variances.
Transport Related Expenditure	0	67	67	No Major Variances.
Supplies & Services	33,200	115,920	82,720	£89,050 Costs associated with the Mammoth Marathon; (£8,400) Grants and professional fees not spent in year. Balance made up of other minor variances.
Internal Support Services	60,520	69,685	9,165	
Income	0	(42,305)	(42,305)	Fees income for Mammoth Marathon.
	141,269	183,004	41,735	

Service	Updated Budget 2022/23 £	Outturn 2022/23 £	Outturn Variance £	Variance Explanation
Recreation Grounds				
Premises	6,400	5,625	(775)	No Major Variances.
Supplies & Services	6,000	7,861	1,861	No Major Variances.
Internal Support Services	3,410	4,180	770	No Major Variances.
Capital Financing Costs	5,632	5,628	(4)	No Major Variances.
Income	(1,000)	(1,090)	(90)	No Major Variances.
	20,442	22,203	1,761	
Pier Pavilion				
Employee Costs	0	779	779	No Major Variances.
Premises	9,000	10,012	1,012	£7,012 Higher R&M costs relating to fixed wire testing and pump servicing offset by (£6,000) Saving in utility costs.
Internal Support Services	25,770	30,316	4,546	
Capital Financing Costs	17,020	17,016	(4)	No Major Variances.
	51,790	58,123	6,333	
Beach Safety				
Premises	2,750	1,198	(1,552)	No Major Variances.
Supplies & Services	414,180	371,872	(42,308)	See Note A below:
Internal Support Services	69,990	80,828	10,838	
	486,920	453,899	(33,021)	
Note A: (£40,048) Lower Cleansing costs (Serco); £5,349 Higher management fee for RNLI (Lifeguarding) contract; (£12,423) R&M for Memorial seats not spent. £4,834 Misc. expenditure relating to Beach Safety - E.g. Blue Flag applications and beach signage. Balance made up of other minor variances.				
Woodlands Management				
Employee Costs	130,407	158,873	28,466	£22,091 Pension Fund adjustments (current service costs). £6,375 Employee inflation.
Premises	50,374	72,663	22,289	Higher R&M costs - includes tree safety works.
Transport Related Expenditure	21,182	25,284	4,102	Higher fuel costs.
Supplies & Services	12,450	20,579	8,129	Cost of events at Holt Country Park and signage at Pretty Corner Woods (partially offset by grant income).
Internal Support Services	152,570	169,082	16,512	
Capital Financing Costs	1,346	1,344	(2)	No Major Variances.
Income	(33,960)	(70,492)	(36,532)	See Note A below:
	334,369	377,334	42,965	
Note A: (£16,942) Higher income from Car Parking charges; (£4,264) Grant income; (£2,608) Events income; (£10,878) Rechargeable income from the Woodland Trust for Pretty Corner Woods.				
Cromer Pier				
Premises	122,140	188,032	65,892	(£10,701) Lower R&M costs; £76,562 Higher insurance premium.
Supplies & Services	4,000	190	(3,810)	Professional fees not spent.
Internal Support Services	97,720	107,636	9,916	
Capital Financing Costs	20,737	20,736	(1)	No Major Variances.
	244,597	316,594	71,997	
Waste Collection And Disposal				
Employee Costs	0	560	560	No Major Variances.
Supplies & Services	4,467,050	4,651,722	184,672	See Note A below:
Internal Support Services	472,660	539,381	66,721	
Capital Financing Costs	459,571	459,576	5	No Major Variances.
Income	(3,824,500)	(4,249,453)	(424,953)	See Note B below:
	1,574,781	1,401,786	(172,995)	
Note A: £169,783 Serco variable billing contract payments; (£21,714) NEWS contractor payments - change in price per tonne; £14,412 Consultancy costs associated with legal advice. £12,857 Contribution to Norwich City Council for Smoothing Mechanism. £8,831 Bad debt written off.				
Note B: (£276,811) Additional fee income; £9,650, Recycling credit income - lower tonnage and higher than budgeted cost per tonne; (£118,209) Returned gate fee and profit share from Norfolk Environmental Waste Services (NEWS) relating to 2021/22 - this has been requested to be rolled forward; (£11,750) Smoothing Mechanism. (£20,206) Rechargeable income relating to a Deed of Variation and legal costs. Balance made up of other minor variances.				
Cleansing				
Supplies & Services	718,000	614,811	(103,189)	Savings in the Serco Cleansing contract relating to one-off events.
Internal Support Services	46,540	54,426	7,886	
Capital Financing Costs	85,500	85,500	0	No Major Variances.
Income	(60,000)	(83,908)	(23,908)	(£19,006) Additional income from dog and litter bin recharges; (£4,895) Sale of a vehicle.
	790,040	670,829	(119,211)	

Service	Updated Budget 2022/23 £	Outturn 2022/23 £	Outturn Variance £	Variance Explanation
Leisure				
Employee Costs	186,610	180,540	(6,070)	Employee savings due to re-structure of the team.
Transport Related Expenditure	8,852	5,560	(3,292)	Lower mileage claims,
Supplies & Services	5,050	23,811	18,761	£20k Contribution to Active Norfolk towards the cost of the Locality Officer - offset by salary savings within the restructure of the team.
Internal Support Services	(200,512)	(209,895)	(9,383)	
Income	0	(15)	(15)	No Major Variances.
	0	0	0	
Community Safety				
Employee Costs	20,410	22,751	2,341	This post is now vacant - the variance relates to in-year salary savings offset by a redundancy cost.
Transport Related Expenditure	1,463	242	(1,221)	No Major Variances.
Supplies & Services	4,000	5,001	1,001	No Major Variances.
Internal Support Services	22,220	24,294	2,074	No Major Variances.
	48,093	52,288	4,195	
Civil Contingencies				
Employee Costs	74,188	95,542	21,354	£12,649 Pension Fund adjustments (current service costs). The balance relates to staffing inflation.
Premises	0	0	0	No Major Variances.
Transport Related Expenditure	1,063	1,064	1	No Major Variances.
Supplies & Services	12,390	3,361	(9,029)	Savings in Equipment purchases and Other Professional fees.
Internal Support Services	37,810	42,324	4,514	
Income	0	(2,520)	(2,520)	Sale of a vehicle.
	125,451	139,772	14,321	
Ad Environmental & Leisure Svs				
Employee Costs	75,577	90,937	15,360	£12,358 Pension Fund adjustments (current service costs). The balance relates to staffing inflation.
Transport Related Expenditure	1,763	1,670	(93)	No Major Variances.
Supplies & Services	100	417	317	No Major Variances.
Internal Support Services	(77,440)	(93,024)	(15,584)	
Income	0	0	0	No Major Variances.
	0	0	0	
Total Environment & Leisure	7,377,835	7,604,111	226,276	

Communities Directorate

People Services Outturn 2022/23

Service	Updated Budget 2022/23 £	Outturn 2022/23 £	Outturn Variance £	Variance Explanation
Benefits Administration				
Employee Costs	934,098	1,163,918	229,820	£138,207 Pension Fund adjustments (current service costs). £91,604 Higher staffing costs to be funded from grants.
Transport Related Expenditure	2,463	1,895	(568)	No Major Variances.
Supplies & Services	42,400	111,783	69,383	See Note A below:
Internal Support Services	403,670	438,270	34,600	
Capital Financing Costs	31,700	31,704	4	No Major Variances.
Income	(350,000)	(523,592)	(173,592)	(£138,300) Grants received from the Department for Works and Pensions (DWP) to offset additional costs of legislative changes and service improvements. (£27,975) Higher subsidy, (£7,318) Recharges to offset subscription costs.
	1,064,331	1,223,978	159,647	

Note A: This variance relates to: £21,821 Professional fees - Civica Services, £10,450 Consultancy, £5,172 Computer software, £6,036 Subscriptions - all funded from grant income. £20,895 Bad Debt provision. £5,009 Other minor variances.

Homelessness

Employee Costs	0	90	90	No Major Variances.
Premises	162,502	111,702	(50,800)	Lower repairs/maintenance and utility/running costs.
Transport Related Expenditure	0	3,286	3,286	Taxi costs.
Supplies & Services	928,742	1,252,303	323,561	See Note A below:
Internal Support Services	873,130	1,156,592	283,462	
Capital Financing Costs	28,482	28,488	6	No Major Variances.
Income	(998,392)	(1,833,561)	(835,169)	See Note B below:
	994,464	718,900	(275,564)	

Note A: £256,986 B&B Charges, £53,356 Rent Deposit Scheme, £26,233 Bad Debts written off, £10,070 Contributions, £3,274 Severe Weather Emergency Payment (SWEP) to cover temporary accommodation costs, (£21,440) Your Choice Your Home, (£7,383) Bad Debt provision.

Note B: (£253,426) Additional grant funding over and above the Homeless Prevention Grant; (£578,533) Rent collections and service charges for temporary accommodation.

Housing Options

Employee Costs	474,654	724,093	249,439	£93,810 Pension Fund adjustments (current service costs). £151,061 Higher employee and travel costs to be funded from grant income. £4,568 Other minor variances.
Transport Related Expenditure	9,000	5,352	(3,648)	Lower mileage claims.
Supplies & Services	9,679	4,453	(5,226)	Lower equipment and postage costs.
Internal Support Services	(493,333)	(727,462)	(234,129)	
Income	0	(6,435)	(6,435)	Grant income relating to Target Hardening project - used for staffing.
	0	0	(0)	

Community

Employee Costs	513,355	988,195	474,840	£139,653 Pension Fund adjustments (current service costs). £344,888 The majority of this relates to employee costs for fixed term posts - funded from various grants. (£9,701) Other minor variances.
Premises	50,000	52,057	2,057	No Major Variances.
Transport Related Expenditure	11,089	17,795	6,706	Travelling costs funded from grants.
Supplies & Services	410,323	503,318	92,995	£48,982 Professional fees relating to "Your Own Place". £47,156 Health & Community grant payments. (£3,143) Other minor variances.
Internal Support Services	205,096	134,746	(70,350)	
Capital Financing Costs	0	0	0	No Major Variances.
Income	(114,101)	(1,478,310)	(1,364,209)	See Note A below:
	1,075,762	217,801	(857,961)	

Note A: (£35k) Contribution from NHS for the Community Transformation Fund (Waiting Well); (£41k) Contribution from NCC for Secondary Care Social Prescribing; (£64k) Contributions from Primary Care Trust; Grants of (£347k) Covid Recovery Fund, (£613k) Contain Outbreak Management Fund (COMF), (£245k) Ukraine Funding and (£78k) UK Prosperity Funding - received against a budget of £114k - used for staffing and partnership payments. (£54,823) Disabled Facility Grant - Self Pay income.

Ad People Services

Employee Costs	72,791	90,979	18,188	£12,344 Pension Fund adjustments (current service costs). The balance relates to staffing inflation.
Transport Related Expenditure	1,213	963	(250)	No Major Variances.
Supplies & Services	100	0	(100)	No Major Variances.
Internal Support Services	(74,104)	(91,942)	(17,838)	
Income	0	0	0	No Major Variances.
	0	0	0	

Total People Services **3,134,557** **2,160,679** **(973,878)**

Total Communities **10,512,392** **9,764,790** **(747,602)**